

Program area: Waste or Environment Project

Closing date: 31 July 2024

**APPLICANT**

NAME OF SCHOOL		
ADDRESS		
POSTAL ADDRESS		
EMAIL		
CONTACT NAME & NUMBER		PH:

An acknowledgment will be sent on receipt of this application, and you will be advised of the outcome by SRWRA in due course.

Amount sought in this application (maximum \$750 ex GST)	
Provide a summary of the project objectives	

If you require any further information about the grant process, please contact us on 8327 03034 or email [admin@srwra.com.au](mailto:admin@srwra.com.au)

**PROJECT FUNDING DETAILS**

**Question 1. Project Title**

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**Question 2. Project Purpose** *(briefly describe what will be achieved at the completion of the project)*

.....  
 .....  
 .....  
 .....

**Question 3. Project Description** *(briefly describe the main activities that will be undertaken)*

.....  
 .....  
 .....  
 .....

**Question 4. Project Budget**

Total amount of funding requested (\$)	
Total budget for the Project (\$)	

If the total cost of the project is more than the amount requested, please proceed to Question 5.

If the total project cost will be covered by the requested funding, please proceed to Question 6.

**Question 5. Funding for the Project**

Source of Funding	Agency/ Organisation Name	Amount \$
Fundraising		
Other -		
Other -		
	TOTAL	

**Question 6. Budget Details**

Income	Amount \$
Grant funding ( <i>if successful</i> )	
Applicant contribution ( <i>e.g. Fundraising</i> )	
Other	
TOTAL	
Expenditure (breakdown of the cost of the project e.g. Labour, supplies)	Amount \$
TOTAL	

**Question 7. Grant Amount**

If SRWRA are unable to provide the full grant amount requested what would be the minimum grant amount required for the project to proceed?

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**Question 8. Key dates for the project**

Proposed start date: .....

Proposed completion date: .....

**Disclaimer**

Submission of application does not guarantee funding. The costs for producing an application are borne by the applicant. The grant giving agency can withdraw funding in described circumstances and date can be changed. Applicants should read the specifications for the relevant funding program to be fully informed of requirements.

**Freedom of Information**

Information received in applications and in respect of applications is treated as confidential. However, documents held by the grant giving agency are subject to the Freedom of Information Act, 1989. This means that the information contained in application forms and other relevant information may be released in response to a request lodged under the Freedom of Information Act.

### Conditions of Funding

The successful applicant will be required to sign the condition of funding and agree that:

1. The funds provided must be used solely for the approved project.
2. Any changes to the project that would result in funding being expended for activities other than those detailed in the application may not be undertaken without prior written approval of SRWRA.
3. At the conclusion of the project a written evaluation including expenditure statement must be provided to SRWRA.
4. Successful applicants are required to complete a SRWRA Acquittal Form and return it by 31 December of the relevant year.
5. It is required that successful applicants comply with these conditions within 12 months of receipt of the grant.

## Declaration by applicant

*Sign-off should be by the person who has delegated authority to sign on behalf of the school e.g. the Principal or an authorised member of the School Board.*

I/We certify that the information given in this application is true and correct. I/We agree the information disclosed in this application may be disclosed to other government agencies, reviewers and staff assisting with the administration or promotion of SRWRA funding programs.

I/We agree to adhere to the Conditions of Funding.

Where two signature are required, please complete all sections below.

Signature 1 -----	Date:
Print name	Position in organisation:
Signature 2 -----	Date:
Print name	Position in organisation:

Before sending your application, please check that the following information has been provided.

- All the questions have been answered.
- The project addresses that stated criteria for the Funding Program for which fund are being sought.
- The declaration is signed.
- A copy of the completed Application Form has been retained for your records.

Please email your application to [admin@srwra.com.au](mailto:admin@srwra.com.au)