

MINUTES
SOUTHERN REGION WASTE RESOURCE AUTHORITY
BOARD MEETING

Held on

Monday 2nd June 2014

Meeting Commenced at 5:05pm

At

Southern Region Waste Resource Authority

282 Main South Road Morphett Vale 5162

Boardroom

(Light supper provided)

This meeting of the Board will NOT be conducted in a place open to the public (REF: - Charter 2.5.17)

All documents presented to, received at or derived from the meeting will remain confidential and not available for public inspection unless the Board otherwise resolves (REF: - Charter 2.5.21)

1. OPENING

2. ATTENDANCE RECORD

2.1 PRESENT:

Mark Booth	-	Chairman
Ian Walker	-	Member
Kirk Richardson	-	Member
Carol Bouwens	-	Member
Vincent Mifsud	-	Member
Jim Huckstepp	-	Member
Lynda Yates	-	Deputy Member
Cheryl Connor	-	Deputy Member

IN ATTENDANCE

Mark Hindmarsh	-	Executive Officer
Henny Redden	-	Senior Finance/Admin Officer
Lindsay Minchin	-	Acting Landfill Manager

2.2 APOLOGIES

Steve Mathewson	-	Member
Sharon Nash	-	Deputy Member

The Chairperson advised the Board of the sudden passing of Allen Bollaffi, (Chairperson of the SRWRA Audit Committee) and asked that it be noted that Allen made a valuable contribution to the Authority and will be sadly missed. Our thoughts are with his family.

3. MINUTES OF MEETING

3.1 Board Meetings

Moved: Jim Huckstepp

Seconded: Ian Walker

Recommendation

That the minutes of the Ordinary Meeting held on 12th May 2014 be confirmed as a true and accurate record.

CARRIED

ITEMS OF BUSINESS

Mark Booth declared an interest but not a conflict of interest in relation to the Chairperson Allowance Policy.

4.1.1 Policy Reviews

Moved: Vincent Mifsud

Seconded: Carol Bouwens

- 1. That SRWRA adopts the Chairperson Allowance Policy for not less than once every two years.**
- 2. That SRWRA adopts the Code of Conduct for Employees as amended for not less than once every two years.**
- 3. That the Board determines the minutes, reports and attachments relating to Report No. 23/14 will be available to the public.
That the Board determines Report No.23/14 will be the subject of an information report to the Constituent Councils**

CARRIED

4.2. Finance Reports

4.2.1 Finance Report – April 2014

Moved: Vincent Mifsud

Seconded: Kirk Richardson

- 1. That the Monthly Financial Report including explanatory notes and attachments be received.**
- 2. That the Board determines the minutes, reports and attachments (summaries only) relating to Report No. 26/14 will be available to the public.**
- 3. That the Board determines Report No. 26/14 will be the subject of an information report to Constituent Councils.**

CARRIED

4.3 Information Reports

4.3.1 Executive Officer's Information Report

Moved: Carol Bouwens

Seconded: Ian Walker

- 1. That the Executive Officer's information report be received.**
- 2. That the Board determines the minutes, reports and attachments relating to Report No. 27/14 will be available to the public.**
- 3. That the Board determines Report No. 27/14 will be the subject of an information report to Constituent Councils**

CARRIED

4.3.2 General Information Report

Moved: Kirk Richardson

Seconded: Jim Huckstepp

- 1. That the General Information Report be received.**
- 2. That the Board determines the minutes, reports and attachments relating to Report No. 28/14 will be available to the public.**
- 3. That the Board determines Report No. 28/14 will be the subject of an information report to Constituent Councils.**

CARRIED

4.3.3 WHS & IM Report

Moved: Vincent Mifsud

Seconded: Jim Huckstepp

- 1. That the Executive Officer's information report be received.**
- 2. That the SRWRA WHS and IM plan monthly reviews be received.**

3. That the Board determines the minutes, reports and attachments relating to Report No. 29/14 will be available to the public.
4. That the Board determines Report No. 29/14 will be the subject of an information report to Constituent Councils.

CARRIED

Mark Booth declared a conflict of interest in the remaining agenda items and left the meeting at 5:55pm

Ian Walker, as Deputy Chairperson, assumed the position of Chairperson for the remainder of the meeting.

4.3.4 Chairperson Allowance 2014-2015

Moved: Jim Huckstepp

Seconded: Carol Bouwens

1. That SRWRA approves a Board Chairperson Allowance of \$32,000 (inclusive of 9.5% superannuation) for the 2014/15 financial year.
2. That the Executive Officer write to the Chairperson advising of the increase and include the Board appreciation of his valuable contribution to SRWRA.
3. That the Board determines the minutes, reports and attachments relating to Report No. 30/14 will be available to the public.
4. That the Board determines Report No. 30/14 will be the subject of an information report to the Constituent Councils

CARRIED

Other Business

Late Report

Chair

Moved: Carol Bouwens

Seconded: Vincent Mifsud

1. That the Chair Review report be received.
2. That the Board recommends re-appointment of Mark Booth as Independent Chair of the SRWRA Board for the period of 15th September 2014 to 14th September 2017.
3. That the Board determine a recommendation to the Constituent Councils in regard to the appointment of an independent Chair for the period 15th September 2014 to 14th September 2017.

4. That the Board determine the minutes, reports and attachments relating to Report No.31/14 will be available to the public.
5. That the Board determines Report No. 31/14 will be the subject of an information report to the Constituent Councils.

CARRIED

6. Next Meeting

4th August 2014

7. Closure

Meeting closed at: 6:09pm

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Chairperson