

Minutes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

BOARD MEETING

Held on

Monday 3rd November 2014

Meeting commenced at 5.07 pm

At

Southern Region Waste Resource Authority

282 Main South Road Morphett Vale 5162

Boardroom

(Light supper provided)

This meeting of the Board will NOT be conducted in a place open to the public (REF: - Charter 2.5.17)

All documents presented to, received at or derived from the meeting will remain confidential and not available for public inspection unless the Board otherwise resolves (REF: - Charter 2.5.21)

1. OPENING

2. ATTENDANCE RECORD

2.1 PRESENT:

Mark Booth	-	Chairman
Ian Walker	-	Member
Kirk Richardson	-	Member
Carol Bouwens	-	Member
Vincent Mifsud	-	Member
Jim Huckstepp	-	Member
Lynda Yates	-	Deputy Member
Cheryl Connor	-	Deputy Member

IN ATTENDANCE:

Mark Hindmarsh - Executive Officer
Lindsay Minchin - Operations Manager
Kathy Dollman - Administration Officer

2.2 APOLOGIES

Steve Mathewson - Member
Sharon Nash - Deputy Member

3. MINUTES OF MEETING

3.1 Board Meeting Schedule

Moved: Ian Walker

Seconded: Jim Huckstepp

That the minutes of the Ordinary Meeting held on 22nd September 2014 be confirmed as a true and accurate record.

CARRIED

4. DECLARATION CONFLICT OF INTEREST

Members are to declare any conflict of interest before each item.

Nil Declared

5. ITEMS OF BUSINESS

5.1 Action Reports

5.1.1 Board Meeting Schedule

Moved: Kirk Richardson

Seconded: Vincent Mifsud

- 1. That the Board meets at 5.00pm at the SRWRA office, 282 Main South Road, Morphett Vale on:
Monday 2 February 2015
Monday 4 May 2015
Monday 1 June 2015
Monday 3 August 2015
Monday 21 September 2015 (AGM)
Monday 2 November 2015
Monday 7 December 2015**
- 2. That the Board determines the minutes and reports relating to Report No. 51/14 will be available to the public.**
- 3. That the Board determines the minutes and reports will be the subject of an information report to Constituent Councils.**

CARRIED

5.1.2 Policy Reviews

Moved: Carol Bouwens

Seconded: Vincent Mifsud

- 1. That SRWRA adopts the Investment – Borrowings Policy and Board Members Complaint Handling Policy.**
- 2. That the Code of Conduct for Board Members – Draft has the support of the Board and be referred to the new constituted Board for approval.**
- 3. That the Board determines the minutes, reports and attachments relating to Report No. 52/14 will be available to the public.**
- 4. That the Board determines Report No. 52/14 will be the subject of an information report to the Constituent Councils.**

CARRIED

5.2 Finance Reports

5.2.1 Budget Review 1 – July to Sept 2014

Moved: Ian Walker

Seconded: Kirk Richardson

- 1. That the Budget Review One Report including explanatory notes and attachments be received.**
- 2. That the Budget Review Report incorporating recommended variations be adopted.**
- 3. That the Statutory Budget incorporating recommended variations be adopted.**
- 4. That the Board determines the minutes, reports and attachments (summaries only) relating to Report No. 54/14 will be available to the public.**
- 5. That the Board determines Report No. 54/14 will be the subject of an information report to Constituent Councils.**

CARRIED

5.3 Information Reports

1.3.3 National Greenhouse & Energy Report (NGER)

Carol Bouwens vacated the room at 6.16pm

Moved: Ian Walker

Seconded: Cheryl Connor
(as proxy for Carol Bouwens)

1. That the Report relating to the National Greenhouse and Energy Reporting (NGER) be received.
2. That the Board notes the outcome of the assessment is that SRWRA's estimated total emissions for reporting year 2013-2014 are below the 25,000 tonnes of carbon dioxide equivalent (CO₂-e) reporting threshold for solid waste disposal on land.
3. That the Board determines the minutes, reports and attachments relating to Report No. 57/14 will be available to the public.
4. That the Board determines Report No. 57/14 will be the subject of an information report to Constituent Councils.

CARRIED

Carol Bouwens returned to the room at 6.20pm

5.3.4 Executive Officer's Information Report

Moved: Jim Huckstepp

Seconded: Vincent Mifsud

1. That the Executive Officer's information report be received.
2. That the Board determines the minutes, reports and attachments relating to Report No. 58/14 will be made available to the public.
3. That the Board determines Report No. 58/14 will be the subject of an information report to Constituent Councils.

CARRIED

5.3.5 General Information Report

Moved: Carol Bouwens

Seconded: Kirk Richardson

1. That the General Information Report be received.
2. That the Board determines the minutes, reports and attachments relating to Report No. 59/14 will be available to the public.
3. That the Board determines Report No. 59/14 will be the subject of an information report to Constituent Councils.

CARRIED

5.3.6 WHS & IM Report

Moved: Kirk Richardson

Seconded: Jim Huckstepp

1. That the SRWRA WHS and IM plan monthly reviews be received.
2. That the Board determines the minutes, reports and attachments relating to Report No. 60/14 will be available to the public.

- 3. That the Board determines Report No. 60/14 will be the subject of an information report to Constituent Councils.**

CARRIED

Meeting adjourned at 6.25pm for supper & presentation.

Chair noted that Carol Bouwens and Cheryl Connor were retiring from local government and therefore the Board. Both were thanked for their service and commitment to SRWRA as Board members.

Meeting reconvened at 6.45pm

Chair requested Executive Officer, Operations Manager and Admin Officer to leave the meeting room.

6. OTHER BUSINESS

7. NEXT MEETING

1st December 2014 - will lapse for the want of a quorum due to Council elections

8. CLOSURE

Meeting closed at 7.10pm

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Chairperson