

Minutes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

BOARD MEETING

Held on

Monday 28th October 2013

Meeting commenced at 5pm

At

Southern Region Waste Resource Authority

282 Main South Road Morphett Vale 5162

Boardroom

Followed by dinner at Hortas Cafe – Port Noarlunga

This meeting of the Board will NOT be conducted in a place open to the public (REF: - Charter 2.5.17)

All documents presented to, received at or derived from the meeting will remain confidential and not available for public inspection unless the Board otherwise resolves (REF: - Charter 2.5.21)

1. OPENING

2. ATTENDANCE RECORD

2.1 PRESENT:

Mark Booth	-	Chairman
Ian Walker	-	Deputy Chairman
Carol Bouwens	-	Member
Jim Huckstepp	-	Member
Terry Sutcliffe	-	Member
Jeff Rittberger	-	Member
Steve Mathewson	-	Member
Cheryl Connor	-	Deputy Member
Vincent Mifsud	-	Deputy Member
Lynda Yates	-	Deputy Member (<i>arrived 5:05pm</i>)

IN ATTENDANCE:

Mark Hindmarsh	-	Executive Officer
Lindsay Minchin	-	Acting Landfill Manager
Henny Redden	-	Senior Finance/Admin Officer
Michelle Bonnici	-	Consultant

2.3 APOLOGIES

Sharon Nash	-	Deputy Member
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The Chair opened the meeting and on behalf of the Board, thanked both Terry Sutcliffe and Jeff Rittberger for outstanding contributions to the SRWRA Board by both of them. He wished them both all the best for their future endeavours.

3. MINUTES OF MEETING

3.1 Ordinary Board Meeting

Moved: Jim Huckstepp

Seconded: Terry Sutcliffe

That the minutes of the Ordinary Meeting held on 5th August 2013 be confirmed as a true and accurate record.

CARRIED

3.2 Audit Committee Meeting

Moved: Carol Bouwens

Seconded: Terry Sutcliffe

That the minutes of the Audit Committee Meeting held on the 19th August 2013 be received and noted.

CARRIED

4. ITEMS OF BUSINESS

4.1 Action Reports

(Michelle Bonnici left the meeting at 5:35pm)

4.1.3 Work Health Safety Act

Moved: Ian Walker

Seconded: Jim Huckstepp

- 1. The Report on Work Health Safety Act be noted.**
- 2. That the Board determine the minutes and report, (excluding attachments) relating to the Report No. 35/13 will be available to the public.**
- 3. That the Board determines Report 35/13 will be the subject of an information report to the Constituent Councils.**

CARRIED

4.1.4 City of Onkaparinga Road Agreement

Steve Mathewson declared a conflict of interest due to the fact that officers at the City of Onkaparinga responsible for this issue report to him. (*Steve Mathewson left the Boardroom at 5:37pm*)

Terry Sutcliffe declared an interest but not a conflict of interest.

Moved: Ian Walker

Seconded: Jeff Rittberger

- 1. That the report on the City of Onkaparinga Road Agreement Proposal be received.**
- 2. That the Executive Officer negotiate appropriate terms and conditions to effect a land swap and report back to the Board in due course.**
- 3. That the Board determine the minutes and report, (excluding attachments) relating to the Report No. 36/13 will be available to the public.**
- 4. That the Board determines Report No. 36/13 will be the subject of an information report to Constituent Councils.**

CARRIED

(*Steve Mathewson returned to the Boardroom at 5:47pm*)

4.1.6 Landfill Enterprise Agreement

Moved: Carol Bouwens

Seconded: Terry Sutcliffe

- 1. That the Landfill Enterprise Agreement report be received.**
- 2. That the Board determine the minutes and report, (excluding attachments) relating to the Report No. 38/13 will be available to the public.**
- 3. That the Board determines Report No. 38/13 will be the subject of an information report to Constituent Councils.**

CARRIED

4.1.7 Aggregate Crushing Equipment

Moved: Jim Huckstepp

Seconded: Steve Mathewson

- 1. That the report on the Aggregate Crushing Equipment be received.**
- 2. That the Executive Officer provides a detailed business case based on the information presented in this report.**
- 3. That the Board determine the minutes and report, relating to the Report No. 39/13 will be available to the public.**
- 4. That the Board determines Report No. 39/13 will be the subject of an information report to Constituent Councils**

CARRIED

4.1.8 Komatsu WF550 Options

Moved: Carol Bouwens

Seconded: Terry Sutcliffe

- 1. That the report on the Komatsu WF550 options be received**
- 2. That an Asset Sale and Disposal Policy is implemented in line with this Report.**
- 3. That, in the absence of an existing policy and noting the limited market for the disposal of such asset, the Board authorises the Executive Officer to dispose of the Asset for the highest and best consideration and report to the Board.**
- 4. That the Board determine the minutes and report, (excluding attachments) relating to the Report No. 40/13 will be available to the public.**
- 5. That the Board determines Report No. 40/13 will be the subject of an information report to Constituent Councils**

CARRIED

4.1.9 Audit Committee

Moved: Jim Huckstepp

Seconded: Jeff Rittberger

- 1. That SRWRA seeks the reappointment of the three independent Audit Committee members Vicki Brown, Allen Bolaffi plus a nominee from the City of Marion , one Board Audit Committee member Mark Booth and one Board Deputy Audit Committee member Steve Mathewson for a further term of twelve months expiring in December 2014.**
- 2. That the Board determine the minutes, reports and attachments relating to Report No. 41/13 will be available to the public.**
- 3. That the Board determines Report No. 41/13 will be the subject of an information report to the Constituent Councils.**

CARRIED

4.1.10 Joint Venture Committee

Moved: Ian Walker

Seconded: Terry Sutcliffe

- 1. That SRWRA appoints Vincent Mifsud as the new representative to the Joint Venture Committee, replacing Jeff Rittberger.**
- 2. That the Board determine the minutes, reports and attachments relating to Report No. 42/13 will be available to the public.**
- 3. That the Board determines Report No. 42/13 will be the subject of an information report to the Constituent Councils.**

CARRIED

4.2 Finance Reports

4.2.1 Budget Review 1 – July to September 2013

Moved: Ian Walker

Seconded: Jim Huckstepp

- 1. That the Budget Review One Report including explanatory notes and attachments be received in place of Report No. 43/13, noting an increase in operating surplus funds from \$625k to \$728k.**
- 2. That the Budget Review Report incorporating recommended variations be adopted.**
- 3. That the Statutory Budget incorporating recommended variations be adopted.**
- 4. That the Board determines the minutes, reports and attachments (summaries only) relating to Report No. 48/13 will be available to the public.**
- 5. That the Board determines Report No. 48/13 will be the subject of an information report to Constituent Councils.**

CARRIED

4.2.2 Annual Budget

Moved: Steve Mathewson

Seconded: Jeff Rittberger

- 1. That the 2012/2013 Actuals vs Budget Report be received.**
- 2. That the Board determines the minutes, reports and attachments relating to Report No. 44/13 will be available to the public.**
- 3. That the Board determines that Report No. 44/13 will be the subject of an information report to Constituent Councils.**

CARRIED

4.3 Information Reports

4.3.1 Executive Officer's Information Report

Terry Sutcliffe and Steve Mathewson both declared an interest in item no.5, the Development Application for Recycling Facility.

Moved: Carol Bouwens

Seconded: Jim Huckstepp

- 1. That the Executive Officer's information report be received.**
- 2. That the Board determines the minutes, reports and attachments relating to Report No. 45/13 will be available to the public.**
- 3. That the Board determines Report No. 45/13 will be the subject of an information report to Constituent Councils.**

CARRIED

4.3.2 General Information Report

Moved: Carol Bouwens

Seconded: Terry Sutcliffe

- 1. That the General Information Report be received.**

2. That the Board determines the minutes, reports and attachments relating to Report No.46/13 will be available to the public.
3. That the Board determines Report No. 46/13 will be the subject of an information report to Constituent Councils.

CARRIED

4.3.3 Landfill Managers Information Report

The Executive Officer thanked the Acting Landfill Manager for his initiative shown in Managing the Landfill site

Moved: Steve Mathewson

Seconded: Jim Huckstepp

1. That the Landfill Manager's Information Report be received.
2. That the Board determine the minutes and report, (excluding attachments) relating to the Report No. 47/13 will be available to the public.
3. That the Board determines Report No. 47/13 will be the subject of an information report to Constituent Councils.

CARRIED

5. OTHER BUSINESS

6. NEXT MEETING

Monday 2nd December 2013

7. CLOSURE

Meeting closed at 6:30pm

..... Chairperson
Date / /