

Minutes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

BOARD MEETING

Held on

Monday 22nd September 2014

Following the Annual General Meeting

Meeting commenced at 5:13pm

At

Southern Region Waste Resource Authority

282 Main South Road Morphett Vale 5162

Boardroom

(Light supper provided)

This meeting of the Board will NOT be conducted in a place open to the public (REF: - Charter 2.5.17)

All documents presented to, received at or derived from the meeting will remain confidential and not available for public inspection unless the Board otherwise resolves (REF: - Charter 2.5.21)

1. OPENING

2. ATTENDANCE RECORD

2.1 PRESENT:

Mark Booth	-	Chairman
Ian Walker	-	Member
Kirk Richardson	-	Member
Carol Bouwens	-	Member
Steve Mathewson	-	Member
Vincent Mifsud	-	Member
Jim Huckstepp	-	Member
Lynda Yates	-	Deputy Member
Cheryl Connor	-	Deputy Member

IN ATTENDANCE:

Mark Hindmarsh - Executive Officer
Henny Redden - Senior Finance/Admin Officer
Lindsay Minchin - Acting Landfill Manager

2.2 APOLOGIES

Sharon Nash - Deputy Member

3. MINUTES OF MEETING

3.1 Board Meetings

Moved: Jim Huckstepp

Seconded: Ian Walker

That the minutes of the Ordinary Meeting held on 4th August 2014 be confirmed as a true and accurate record.

CARRIED

3.2 Audit Committee Meeting

Moved: Steve Mathewson

Seconded: Vincent Mifsud

That the minutes of the Audit Committee Meeting held on 19th August 2014 are noted.

CARRIED

4. DECLARATION CONFLICT OF INTEREST

Members are to declare any conflict of interest before each item.

Mark Booth (SRWRA Chairperson) declared an interest but not a conflict of interest as being the Chairperson for the Joint Venture Board.

Steve Mathewson (member for Onkaparinga) and Kirk Richardson (member for Onkaparinga) declared an interest but not a conflict of interest in regard to the Onkaparinga Bitumen Storage as item no. 3 in Report no 48/14

5. ITEMS OF BUSINESS

5.1 Action Reports

5.1.2 Board Acceptance of Financial Statements **Report No. 42/14** *(previously distributed electronically)*

Moved: Kirk Richardson

Seconded: Ian Walker

- 1. That the Board notes the recommendations of the Audit Committee regarding the Audited Financial Statements for the year ended 30 June 2014.**
- 2. That the SRWRA Audited Financial Statements for the year ending 30 June 2014, as contained in Attachment One, be adopted.**
- 3. That the Board notes the Auditors Report.**
- 4. That the Chairman be authorised to certify the Audited Financial Statements.**
- 5. That the Board determines the minutes, reports and attachments relating to this Report will be available to the public.**
- 6. That the Board determines this Report will be the subject of an information report to Constituent Councils.**

CARRIED

5.1.3 Policy Reviews

Moved: Ian Walker

Seconded: Steve Mathewson

- 1. That SRWRA adopts the Procurement Policy as amended.**
- 2. That SRWRA adoption of the draft version of Code of Conduct for Board Members be deferred pending consideration of the Mandatory Code of Conduct.**
- 3. That the Board determines the minutes, reports and attachments relating to Report No. 43/14 will be available to the public.**
- 4. That the Board determines Report No. 43/14 will be the subject of an information report to the Constituent Councils.**

CARRIED

5.1.5 Landfill Operational Hours

Moved: Kirk Richardson

Seconded: Ian Walker

- 1. That the Report relating to the SRWRA operational days be received.**
- 2. That the Report relating to the recommended changes to the SRWRA operating hours be adopted.**

3. That the Board determines the minutes, reports and attachments relating to Report No. 45/14 will be available to the public.
4. That the Board determines Report No. 45/14 will be the subject of an information report to Constituent Councils

CARRIED

5.2 Finance Reports

5.2.1 Finance Report – August 2014

Moved: Kirk Richardson

Seconded: Jim Huckstepp

1. That the Monthly Financial Report including explanatory notes and attachments be received.
- 2 That the Board determines the minutes, reports and attachments (summaries only) relating to Report No. 47/14 will be available to the public.
3. That the Board determines Report No. 47/14 will be the subject of an information report to Constituent Councils.

CARRIED

5.3 Information Reports

5.3.1 Executive Officer's Information Report

Moved: Steve Mathewson

Seconded: Ian Walker

1. That the Executive Officer's information report be received.
2. That the Board determines the minutes, reports and attachments relating to Report No. 48/14 will be made available to the public with the exception of point 3 of the report.
3. That the Board determines Report No. 48/14 will be the subject of an information report to Constituent Councils.

CARRIED

5.3.2 General Information Report

Moved: Steve Mathewson

Seconded: Kirk Richardson

1. That the General Information Report be received.
2. That the Board determines the minutes, reports and attachments relating to Report No. 49/14 will be available to the public.

3. That the Board determines Report No. 49/14 will be the subject of an information report to Constituent Councils.

CARRIED

5.3.3 WHS and IM Report

Moved: Carol Bouwens

Seconded: Vincent Mifsud

1. That the Executive Officer's information report be received.
2. That the Board determines the minutes, reports and attachments relating to Report No. 50/14 will be available to the public.
3. That the Board determines Report No. 50/14 will be the subject of an information report to Constituent Councils.

CARRIED

6. OTHER BUSINESS

Nil

7. NEXT MEETING

3rd November 2014

8. CLOSURE

Meeting closed at 6:04 pm

..... Chairperson
