

	<h1 style="margin: 0;">WHS 7</h1> <h2 style="margin: 0;">Hazardous Work Policy</h2>	Version No:	4.0
		Issued:	31/10/13
		Next Review:	October 2015

Policy

The Southern Region Waste Resource Authority is committed to achieving a high level of pro-active Work Health and Safety (WHS) management in line with the organisational vision of zero harm in local government.

The organisation is committed to providing a WHS Management system that:

- Promotes and facilitates pro-active identification of hazardous work.
- Provides mechanisms to ensure risks arising from the work are eliminated in so far as is reasonably practicable or, where that is not reasonably practicable are controlled so far as is reasonably practicable.
- Before work is undertaken, to ensure, so far as is reasonably practicable, the safety of workers and others and legislative compliance.

To meet this commitment, the organisation has implemented a hazardous work system that consists of this policy and a number of specific procedures such as:

- Confined Spaces Management Procedure.
- Isolation Lock out Tag out Procedure.
- Hot Work Procedure.
- Excavation and Trenching Procedure.
- Hazardous Manual Tasks Procedure.
- Prevention of falls Procedure.
- Work Zone Traffic Management Procedure.
- Inclement Weather/Heat Stress Procedure.
- Remote/Isolated Work Procedure.
- Hazardous Chemicals Procedure.

The organisation will regularly review in consultation with affected workers (and their representatives), subject area experts and other duty holders (as necessary):

- The effectiveness of this policy and supporting procedures to identify opportunities for continuous improvement.
- Adherence to this policy and the supporting procedures and take appropriate action where non-compliances are found.

Note: The use of Hazardous Work as a title for this policy **is not** intended to imply that this policy addresses all the aspects included within Chapter 4 of the WHS Regs 2012, although some aspects may be common.

Responsibilities

The Executive Officer is accountable for checking that adequate resources are identified and provided to enact this policy and supporting procedures effectively.

Supervisors/Managers are accountable for:

- Bringing this policy and supporting procedures to the attention of affected workers in their area.
- Monitoring through their supervisory activities that the policies and procedures are adhered to. Checking workers in their area have had appropriate training to undertake the activities identified within this policy and supporting procedures.

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Affected workers are accountable for:

- Adhering to the requirements of this policy.
- Cooperating with procedures, or report any inability to do so to management at the earliest opportunity.

Legislation

South Australian Work Health and Safety Act, 2012

South Australian Work Health and Safety Regulations, 2012

Local Government Act, 1999

References

Australian Standard 4801

WorkCover Performance Standards for Self Insurers (PSSI)

Review

This WHS Hazardous Work Policy shall be reviewed by the Southern Region Waste Resource Authority Executive Officer at minimum within two (2) years of Issued Date (or on significant change to legislation or aspects included in this policy that could affect the health and safety of workers).

SIGNED:

Executive Officer

Date: ____/____/____

Document History:	Version No:	Issue Date:	Description of Change:
	1.0	2 nd November 2009	New Document
	2.0	9 th December 2010	Annual Review – Executive Officer
	3.0	5 th December 2011	Annual Review – Executive Officer (Report No 85/11)
	4.0	31 st October 2013	Terminology changes to reflect 2012 WHS act and Regulations. Examples include; OHS to WHS and employee to worker where appropriate